

新生登入基本資料說明

Basic information login for new student

新生登入基本資料相關問題說明如下：

The explanations related to the basic information login for new student are listed below:

Q1:如何查詢學號？

A1：請點選「[學號查詢作業](#)」進入查詢。

Q1: How do I search for a student ID number?

A1：Please select "Search for Student ID " to enter the system.

Q2:首次登入學生資訊系統之帳號、密碼為何？

- A2：
- 1.學生帳號為小寫s加學號。例：s10900001
 - 2.首次登入「密碼」
本國生為身分證字號共 10 碼(第 1 碼請大寫如 A123456789)
境外生為護照或居留證號(英文字母請大寫)
 - 3.請於登入後修改密碼，並牢記密碼。
 - 4.登入後請進入【學生資訊系統】請點選「新生資料輸入」。

Q2: What is the account and password for the first login on this student information system?

A2：

1. Student account is lowercase "s" + student number. Ex: s10900001
2. Password for the first login:
Local student- 10 digits ID number (First letter should be capitalized. Ex: A123456789)
Foreign student- Passport or ARC number (Please capitalize the English letters)
3. Please change your password after login and remember it.
4. After logging in, please enter the [Student Information System] and click "New Student Information Fill in".

Q3: 密碼設立原則？

A3：

- 一、為提高密碼破解之難度，設定原則如下：
 - 1.密碼設定長度至少為 8 個字元的字串。
 - 2.應使用數字、大小寫字母及符號(例如：# % \$ @...)混合穿插的密碼字串。
 - 3.避免使用重複、過於簡單且易於猜測或與帳號相同的字母或數字 (例如：aaa、abc、123...)。
 - 4.避免使用他人容易取得之資料設為密碼(例如：英文名、生日或電話...等)。
 - 5.避免使用字典查得到的單字或機關名稱縮寫(例如：car、CYUT...等)。
- 二、為確保密碼使用之安全性，須注意事項如下：
 - 1.應每 6 個月變換一次密碼。
 - 2.勿與他人共用帳號密碼。

3.勿將密碼書寫並張貼於電腦螢幕或桌上等明顯處。

Q3: Password Policy

A3 : To make sure the safety, please follow these password policies:

- 1. Password Length should be at least 8 characters.
- 2. Password needs to include English letters, numbers, and symbols. (Ex : # % \$ @...)
- 3. Avoid using duplicate, too simple, easy-to-guess or same letters or numbers as your account. (Ex: aaa, abc, 123...)
- 4. Avoid using easy-to-access data as your password. (Ex: name, birthday, phone number ...)
- 5. Avoid using the word in dictionary or the name of an organization. (Ex: car, CYUT...)

Note:

- 1. Password should be changed every 6 months.
- 2. Don't share account and password with others.
- 3. Don't post your password on an obvious place such as a computer screen or desk.

Q4:如何上傳學生證照片?

A4 : 請將檔案存成JPG格式後上傳。

Q4: How to upload student ID photo?

A4 : Please save the file in JPG format and upload it.

Q5:如有其他註冊相關問題，該如何處理?

A5:1.外籍生請洽行政大樓3樓國際暨兩岸合作處

電話：04-23323000分機3128~3130

E-Mail：icsc@cyut.edu.tw

2.一般生請洽行政大樓2樓教務處註冊組

電話：04-23323000 分機 4012 ~ 4016

E-Mail：enroll@cyut.edu.tw

Q5: What should I do if I have other issues related to registration?

A5:1. **For foreign students, please contact the Office of International and Cross-Strait Cooperation on the 3rd floor of the Administration Building**

TEL：04-23323000 ext.3128~3130

E-Mail：icsc@cyut.edu.tw

2. **Local students please contact the Admissions Section of the Academic Affairs Office on the second floor of the Administration Building**

TEL：04-23323000 ext. 4012 ~ 4016

E-Mail：enroll@cyut.edu.tw

註：如以電子郵件洽詢請說明學號、姓名及連絡電話，方便與您連絡。

Note: If you contact us by e-mail, please provide your student ID, name, and phone number and we will contact with you.